

**BOARD OF TRUSTEES VOTING**  
**April 20, 2017, 6:30 PM**  
**MINUTES**

**Members Present:**

Kent Smith - President, Eva Swymelar - Vice President, Kent Wenger - Treasurer,  
Daniel Rufo - Secretary, Anthony Bragoli, Kathleen Drennan, Michael Gahr, Shawn Glick, Minal  
Kapasi, Peggy LaGarde, Monica Reynolds, Martha Stephens

Gina GuarinoBuli, Christine Herman, David Cosme, Jr., Craig Gibson, Carol Schaeffer, Diane Hope,

1. **Call To Order** – Kent Smith called the meeting to order at 6:38 PM.
2. **Opening Statements** – None
3. Review & accept minutes from, February 16, 2017 voting meeting. – **VOTE**  
A.Brigoli made a motion to accept the modified minutes and M.Gahr seconded.  
Correction – Basin Maintenance Cost – FC
4. Outcome of Student hearing:
  - a. Student violated school policy – expulsion for remainder of the school year. May reapply in 2017-2018 school year if student demonstrates acceptable academic and behavioral achievement.  
  
M.Gahr Made a motion to approve expulsion and S.Glick seconded. The motion passed.
5. **Update from Student Representative(s)** (5 minutes) – None
6. **Committees Meeting Updates** – Committee Chairs
  - a. Finance Committee – Kent Wenger
    - i. 2017 Budget Summary was discussed
    - ii. The preliminary budget for SY17/18 was presented and discussed  
  
K.Wenger made a motion to accept the preliminary budget and K.Drennan seconded. The Motion passed.
  - b. Curriculum Committee – Dan Rufo
    - i. Meeting scheduled for May 16th
    - ii. Will receive report from ELA Coordinator on data received from studies on new ELA Curriculum

- iii. Will receive report from current status of Technology Task Force
  - c. Development Committee – Dan Rufo
    - i. None
  - d. HR Committee – Kathleen Drennan
    - i. Presented ideas and research for CEO Evaluations to Gina
    - ii. Next Meeting – adjustments will be made and final draft developed
    - iii. Completion for June
  - e. Legislative Awareness Committee – Eva Sywmelar –
    - i. None
7. **Business Manager’s Report** - Carol Schaeffer
- a. Approve Business Manager’s monthly report – **VOTE**  
A. Brigoli made a motion to approve the report and M.Summers seconded. The motion passed
8. **CEO’s Report**
- Gina summarized her report orally
  - Recent Supreme Court Ruling
    - Special Education Students –
      - PA has restructured LRE requirements
      - FAPE – Minimum requirement for all students
      - New ruling – meet minimum but maximize experience
      - Population has grown however RA is still meeting needs of students in Regular Ed classrooms as much as possible.
- a. Staff roster as updated by Business Manager – **VOTE**  
A. Brigoli made a motion to accept the staff roster and M.Summers seconded. The motion passed
9. **Principals’ Reports**

Christine Herman provided updates for the Lower School:

- PSSA Prep Rally
- PSSA are progressing well.
- Ukulele Presentation upcoming
- Bernini Lock-In upcoming
- Schedule updates

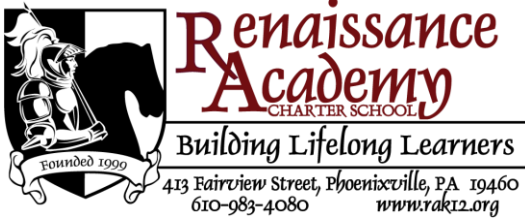
## 10. OLD BUSINESS

- a. Update on Building and Grounds Issues – Plan submission to Borough, Street Vacation, Lots 4 & 6 preparation, (Playground site)  
Kent Smith provided an update on the following:
1. Retention Basin maintenance allocation – details complete — David has agreed to the 2<sup>nd</sup> revised submission from RA and we are now awaiting final drawing and numbers to close this item (4/19/2017) (David has ownership)
  2. Easement documents – now awaiting further comment or signed agreement (4/19/2017) (David has ownership along with Kent & Diane)
  3. Chester County Conservation District - minor amendment to the NPDES permit – David has signed and returned the document to Chris for filing and item is now considered complete (4/19/2017) (Chris has ownership)
  4. Condo Declaration Amendments – in progress, with a final review of documents to take place but no meeting date set (4/19/2017) (Kent, Diane, David, Marian)
  5. Campus Walk Ramp – agreement complete – preliminary drawings created and awaiting final FCCA approval for bid (4/11/2017) (FCCA Property Mgr)
  6. Campus Walk Retaining Walls - preliminary drawings created and awaiting final FCCA approval for bid (4/11/2017) (FCCA Property Mgr)
  7. RA trash pad, retaining wall, playground – plans submitted to Borough on 3/23/2017 – awaiting feedback/approval (Phoenixville Borough has control)
    1. Level and grading of the recreation area (FCCA Property Mgr has control)
    2. Installation of playground equipment (Gina and staff have control)
    3. Installation of fencing in the recreation area (Gina and staff have control)
  8. Relocation of PECO power pole at Bus Loop – PECO has determined location, scheduled for late May, billed their fees and RA has paid – awaiting further details as to potential outage as date gets closer – also still working with Verizon and Comcast to schedule their work and fees (4/18/2017) (Chris has control)
  9. Bus Loop Exit Relocation – awaiting PECO Pole relocation to begin construction (Gina and staff have control)
  10. FCCA roof access ladder – agreed as part of Settlement Agreement – in progress (Gina & staff and FCCA Property Mgr have control)
- b. Second Reading of policies:
- **Meal Charging and Food Service Fee Collection**
  - **626 Federal Fiscal Compliance**
  - **626.1 Travel Reimbursement Federal Programs**

Board will schedule vote at next scheduled meeting.

## 11. NEW BUSINESS

Board Retreat – Will hold at time of Lead Retreat – July 26-27



Plan Pre-meeting - to be determined.

12. **Public Comment** – None

13. **Adjournment**

Kent Smith made a motion to adjourn at 7:46 PM and MG seconded. The motion passed.

14. **Executive Session** – An Executive Session was required.

Minutes were prepared and submitted by Daniel Rufo, Board Secretary.